

**PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT**

Bettendorf, LeClaire, Riverdale

UNOFFICIAL MINUTES

BOARD OF EDUCATION REGULAR MEETING

BELMONT ADMINISTRATION CENTER

Monday, May 8, 2017, 6:00 P.M. C.D.S.T.

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**MEMBERS PRESENT:** Anderson, Cournoyer, Dickson, Isbell, Witters, Hoskins. Absent: Wagle.

Also present: Jim Spelhaug, Brian Strusz, Cindy Lewis, Mike Clingingsmith, Deborah Dayman, Andrea Mahler, and Leta Rose.

**AGENDA APPROVED:** Motion by Dickson, second by Cournoyer that the agenda be approved as presented. All ayes. Motion carried.

**COMMUNICATIONS:** President Witters welcomed everyone to the meeting and read the vision of the district: It is the vision of the Pleasant Valley Community School District that we shall provide the finest academic and extra-curricular programs in the state – not in some things, but in everything; not for some students, but for every student.

Director Cournoyer thanked Mike Zimmer, PVHS Principal, and the administrative team, faculty volunteers, RAP organizers and volunteers, and district Sheriff's Liaisons for their part in making prom a memorable and safe evening. She also noted that it is Teacher Appreciation Week, and reminded the board that dedicated teachers have the most significant impact on student learning.

Director Dickson informed the board and community of the screening of the film *Warning: Take Only As Directed*, a film aimed at raising awareness and prompting discussion among teens of the misuse of prescription drugs - May 18, 6:30 p.m. at the Putnam.

School Board Recognition Month - *We believe in Public Education*: Leta Rose, President of the Bridegview Elementary PTA, was on hand to thank the board for their service to students and the community and for setting students up for success, and to present each board member with a gift bag. Brian Strusz echoed that thanks and expressed appreciation for the board's commitment to creation of a shared vision and raising community awareness of the value of public education. Dr. Spelhaug presented certificates to Board Members.

**CONSENT AGENDA, May 8, 2017:** Motion by Anderson, second by Isbell that the consent agenda be approved as presented. Ayes - Dickson, Anderson, Isbell, Witters, Hoskins. Nays – Cournoyer. Motion carried.

The May 8, 2017 consent agenda consists of the following:

- MINUTES: The approval of minutes of the April 24, 2017 Regular meeting
- OPEN ENROLLMENT: Three IN from Bettendorf.
- COOPERATIVE STUDENT TEACHING AGREEMENTS: St. Ambrose University.
- PERSONNEL:

CERTIFIED: Amanda Bonjour is recommended for employment as Teacher Librarian at Cody Elementary for the 2017-18 school year. Thomas Isaacson is recommended for employment as a Special Education Teacher at Riverdale Heights Elementary for the 2017-18 school year. Catherine Keech, French Teacher at Pleasant Valley High School, has submitted her resignation effective the end of the 2016-17 school year. Kristine Montenguise, Level III Autism Teacher at Riverdale Heights Elementary, has submitted her resignation effective the end of the 2016-17 school year. Samantha Urban is recommended for employment as a Special Education Teacher at Pleasant Valley High School for the 2017-18 school year. Jennifer Zeglis is recommended for employment as a Band Teacher, time shared between Hopewell Elementary and Pleasant Valley Junior High, for the 2017-18 school year. Angela Zurales, Special Education Teacher at Riverdale Heights Elementary, has submitted her resignation effective the end of the 2016-17 school year.

CLASSIFIED: Alan Arpy, Head Custodian, Riverdale Heights, is nearing the end of his probationary employment period and is recommended for regular employment starting May 16, 2017. Shane McCubbin, Grounds/Maintenance Assistant, has submitted his resignation effective May 5, 2017. Lisa Perales has submitted her resignation as a Special Education Aide at Riverdale Heights effective the end of the 2016-17 school year. Samantha Saladino (Urban) has submitted her resignation as an educational aide at Pleasant Valley High School effective the end of the 2016-17 school year. Sean Sehmman, Groundskeeper, has submitted his resignation effective May 8, 2017. Samantha Stopoulos has submitted her resignation as an educational aide at Pleasant View Elementary School effective the end of the 2016-17 school year.

EXTRA-CURRICULAR:

ADDS:	Greg Cotton Megan Dixon	PVHS Assistant Varsity Volleyball Coach PVHS Spartan Assembly Advisor
DROPS:	Tracy Lux Nicole Palmer	PVHS Spartan Assembly Advisor PVHS Assistant Boys Golf

## TEACHER LEADERSHIP

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>BUILDING</b>	<b>POSITION</b>	<b>TLS POSITION</b>	<b>Content/Level</b>
Debbie	Claussen	High School	Family & Consumer Sciences	Secondary Collaborative Lead	CTE 7-12
Ann	Martin	Junior High	Science	Secondary Collaborative Lead	Science 7-12 (JH)
Jennifer	Goetz	Junior High	Special Education	Secondary Collaborative Lead	Special Education 7-8 (JH)
Melissa	Lechtenberg	High School	World Languages	Secondary Collaborative Lead	World Languages 7-12
Dan	Bischoff	Junior High	Industrial Technology	Secondary Collaborative Supporter	Orientation (JH)
Matt	Stutenberg	High School	Industrial Technology	Secondary Collaborative Supporter	Industrial Tech (HS)
Lauryn	Deets	Junior High	Orchestral Strings	Secondary Collaborative Supporter	Music (JH)
Sherri	Britz	High School	At Risk	Secondary Collaborative Supporter	Reading 7-12
Stacey	Ruff	Junior High	Reading Specialist	Secondary Collaborative Supporter	Reading 7-12
Meredith	Kennedy	Hopewell	Preschool	Elementary Grade Level Lead	Pre-K
Marlise	Bosman	Hopewell	Sixth Grade	Elementary Grade Level Lead	6th Grade
Keith	Cavanagh	Pleasant View	Guidance Counselor	Elementary Specials Lead	Guidance K-6
Bailie	Rasmussen	Bridgeview	Preschool	Elementary Instructional Strategist	Pre-K
Michaela	Martens	Hopewell	Preschool	Elementary Instructional Strategist	Pre-K
Mary Anne	Hoeg	Bridgeview	Second Grade	Elementary Instructional Strategist	2nd Grade
Joe	Nichols	Bridgeview	Fourth Grade	Elementary Instructional Strategist	4th Grade
Logan	Beausoleil	Bridgeview	Sixth Grade	Elementary Instructional Strategist	6th Grade
Andrew	Fermoyle	Cody	Third Grade	Elementary Instructional Strategist	3rd Grade
Theresa	Staley	Cody	Third Grade	Elementary Instructional Strategist	3rd Grade
Allison	Samuelson	Cody	Fourth Grade	Elementary Instructional Strategist	4th Grade
Abby	Brown	Hopewell	Kindergarten	Elementary Instructional Strategist	Kindergarten
Ashley	Hebbeln	Hopewell	First Grade	Elementary Instructional Strategist	1st Grade
Megan	Sopher	Hopewell	Second Grade	Elementary Instructional Strategist	2nd Grade
Carrie	Linnenbrink	Hopewell	Fourth Grade	Elementary Instructional Strategist	4th Grade
Abby	Meuser	Hopewell	Fourth Grade	Elementary Instructional Strategist	4th Grade
Erin	Woods	Riverdale Height	Fourth Grade	Elementary Instructional Strategist	4th Grade

## **EXPENSES APPROVED:**

Motion by Dickson, second by Cournoyer that General Fund warrants be issued in the total amount of \$166,377.51 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Isbell that Nutrition Fund warrants be issued in the total amount of \$47,270.94 in payment of invoices presented. All ayes. Motion carried.

Motion by Cournoyer, second by Dickson that Elementary/Junior High Activity Fund warrants be issued in the total amount of \$5,438.20 in payment of invoices presented. All ayes. Motion carried.

Motion by Isbell, second by Dickson that High School Activity Fund warrants be issued in the total amount of \$33,763.12 in payment of invoices presented. All ayes. Motion carried.

Motion by Dickson, second by Anderson that Management Fund warrants be issued in the total amount of \$30,730.43 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Cournoyer that Capital Projects Fund warrants be issued in the total amount of \$592,909.55 in payment of invoices presented. All ayes. Motion carried.

Motion by Cournoyer, second by Dickson that PPEL Fund warrants be issued in the total amount of \$55,773.61 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Dickson that Internal Service Fund warrants be issued in the total amount of \$667,317.78 in payment of invoices presented. All ayes. Motion carried.

Motion by Dickson, second by Anderson that Trust Fund warrants be issued in the total amount of \$867.08 in payment of invoices presented. All ayes. Motion carried.

**APPROVAL OF FOOD SERVICE BIDS FOR 2017-18:** Food Service Director Andrea Mahler presented food service bids.

Bread Bid: Invitations for bread bids were mailed on April 10, 2017 and opened on April 26, 2017. Alpha Baking Company and Bimbo Bakeries submitted bids. Bimbo Bakeries was the lowest overall bid by \$1,500.00. Bimbo Bakeries has been the vendor in past years. It is recommended Bimbo Bakeries be awarded the Bread Bid for the 2017-18 school year.

Milk Bid: Invitations for milk bids were mailed on April 10, 2017 and opened on April 26, 2017. Anderson Erickson and Prairie Farms both submitted bids. Prairie Farms was the lowest overall bid by \$14,000.00. Prairie Farms has provided good products and services in the past. It is recommended Prairie Farms be awarded the Milk Bid for the 2017-18 school year.

Pizza Bid: Invitations for pizza bids were mailed on April 10, 2017 and opened on April 26, 2017. Little Caesar's, Domino's, Marco's and Papa John's submitted bids with the lowest bid of \$6.00 per pizza. As stated in the bid request, the district may choose not to use delivery pizza at all or

may use more than one vendor for the 2017-18 school year. It is recommended Little Caesar's, Papa John's, Marco's, and Domino's be awarded the Pizza Bid for the 2017-18 school year.

Beverage Bid: As stated in the 2016-2017 beverage bid, we reserved the right to roll over our beverage bid with the vendor for up to five years. Based on quality and price, it is recommended we roll over our beverage bid with Pepsi for the 2017-18 school year.

Distributor Bid: The Eastern Iowa School Food Co-op voted to roll over the bid with our current distributor, Kohl Wholesale, for the 2017-18 school year. The co-op will be going out for bid for the 2018-2019 school year.

Motion by Dickson, second by Hoskins that the Board accept the bread products bid submitted by Bimbo Bakeries for the 2017-18 school year. Roll call vote. Ayes – Dickson, Cournoyer, Anderson, Isbell, Witters, Hoskins. Nays – none. Motion carried.

Motion by Isbell, second by Cournoyer that the Board accept the low milk products bid submitted by Prairie Farms for the 2017-18 school year. Roll call vote. Ayes – Isbell, Witters, Hoskins, Dickson, Cournoyer, Anderson. Nays – none. Motion carried.

Motion by Cournoyer, second by Isbell that the Board accept the low pizza bid submitted by Little Caesar's, Papa John's, Marco's, and Domino's for the 2017-18 school year. Roll call vote. Ayes – Hoskins, Dickson, Cournoyer, Anderson, Isbell, Witters. Nays – none. Motion carried.

Motion by Hoskins, second by Dickson that the Board award Pepsi-Cola the beverage bid for the 2017-18 school year. Roll call vote. Ayes – Anderson, Isbell, Witters, Hoskins, Dickson, Cournoyer. Nays – none. Motion carried.

Motion by Dickson, second by Cournoyer that the Board accept the distributor bid of Kohl Wholesale for the 2017-18 school year. Roll call vote. Ayes – Anderson, Isbell, Witters, Hoskins, Dickson, Cournoyer. Nays – none. Motion carried.

**CHANGE ORDER #4, CODY ELEMENTARY SCHOOL:** Change order #4 represents an add of \$8,741.00 and is comprised of four different changes.

- The first is an add of \$1,734.00 to cover an existing wall with gyp board. It was decided this section of wall was too roughed up to provide a satisfactory interior finish.
- The second is an add of \$1,001.00 for installation of a sink for the library work room (omitted from the specifications).
- The next is an add of \$3,509.00 representing a decision to replace a deteriorated door that was near where a new one had been installed as part of the plans. It was determined the amount required to rehab the door was not a good investment so a new door was installed.
- The final piece is an add of \$2,497.00 to satisfy demands of the fire marshal.

Motion by Cournoyer, second by Isbell that the board approve the Cody renovation and addition change order #4 in the amount of an add of \$8,741.00. Roll call vote. Ayes – Hoskins, Dickson, Cournoyer, Anderson, Isbell, Witters. Nays – none. Motion carried.

#### **HIGH SCHOOL ADDITION AND RENOVATION PROJECT CHANGE ORDER- AMERICAN ELECTRIC:**

The change order for American Electric is a deduct of \$18,000. This deduct results in using aluminum feeders rather than copper. Most of the project remains copper. The district concurs with the architect and Bush Construction that using aluminum feeders is good value engineering. In electrical installation, a feeder is the wire that runs from the main electrical panel to the various subpanels in electrical closets around the addition.

Motion by Dickson, second by Isbell that the Board approve American Electric change order #1 in the amount of a deduct of \$18,000. Roll call vote. Ayes – Hoskins, Dickson, Cournoyer, Anderson, Isbell, Witters. Nays – none. Motion carried.

#### **HIGH SCHOOL ADDITION AND RENOVATION PROJECT CHANGE ORDER- NEEDHAM EXCAVATING:**

The change order for Needham Excavating is an add of \$13, 251 and is a collection of three different actions. All are the result of the discovery of further work required after digging has begun. The vast majority of expenses are related to the cost of materials and labor required to add lineal footage of pipe.

Motion by Isbell, second by Hoskins that the Board approve Needham Excavating change order #1 in the amount of an add of \$13,251. Roll call vote. Ayes – Dickson, Cournoyer, Anderson, Isbell, Witters, Hoskins. Nays – none. Motion carried.

**REVIEW OF ELEMENTARY WALK ZONES:** Dr. Spelhaug presented to the board proposed revisions to the district walk zone policy, including:

- Use of an electronic mapping application to measure distance (GMap) from the student's home to the school, instead of relying on an odometer reading.
- Measuring distance from the student's driveway to the school's front door instead of to the school's driveway entrance.
- Establishing walk zone maximum distance of 1.0 mile or less, instead of the current practice which causes 1.09 miles to be the default walk zone limit.
- Phase-in of the *Preponderance Rule*: If the majority of homes in a neighborhood, not just those with elementary children, are over 1.0 miles from the school, that neighborhood will be bussed.
- Neighborhoods/courts will not be split.

Unchanged will be the option for a walk zone student to board a bus at an established stop and ride as long as excess capacity exists on that bus route. It was emphasized that this policy will be phased in so that there is not a negative economic impact on the budget.

A motion will be brought before the board at a future date.

No required motion.

**REVIEW OF PROJECTED HOUSING GROWTH:** The board reviewed a map supplied by the city of Bettendorf which shows the magnitude of potential housing growth based upon currently platted housing developments. 892 units of housing are projected to be built in Bettendorf, all falling within the Pleasant Valley Community School District, within the next five years.

This projected growth, coupled with existing housing growth in the district, may push existing elementary buildings to capacity more rapidly than previously anticipated. This may hasten the timeline for building Forest Grove Elementary School. The administration will supply additional information to the board as to a realistic timeline should a decision need to be made which accelerates the development of Forest Grove Elementary School.

No required motion.

**REVIEW OF IASB COLLECTIVE BARGAINING MEETING:** On Thursday, April 13, Dr. Spelhaug, Mr. Strusz, Mr. Clingingsmith, and Director Cournoyer attended a Collective Bargaining informational session hosted by IASB. Dr. Spelhaug summarized his impressions of the information presented:

1. Just because you can, does not mean you should.
2. Relationships matter and can/will be influenced by how we move forward in these matters.
3. We compete for teachers and we must not put ourselves at a disadvantage in attracting and retaining.
4. *Pay for performance* is difficult to implement in the educational arena.
5. Within change there is opportunity.

Mr. Strusz expressed his gratitude to the PVEA (Pleasant Valley Education Association) and district administration for their willingness to, through the Interest Based Bargaining process, approach the bargaining table honestly and openly.

Director Cournoyer noted that the presentation clarified what is permissible in the bargaining process, and noted that it will need to be determined what details belong in board policy, the handbook, and/or the employee contract.

The Board emphasized the expectation that the administration, the board, and employee groups will continue to work together with a sharp focus on making decisions which positively impact student achievement within the resources available. Relationships which have been built will be maintained.

Further guidance will be forthcoming.

No required motion.

**2017-18 KINDERGARTEN ENROLLMENT UPDATE:** Dr. Spelhaug reviewed with the board decisions impacting placement of 2017-18 kindergarten students. Because of overcapacity at Pleasant View and Cody/Bridgeview, an additional kindergarten class will be established at Cody Elementary. (Hopewell, Pleasant View, and Riverdale Heights house four sections each of kindergarten; Bridgeview will have two sections, and Cody will have three sections. Each kindergarten classroom accommodates 22 students) In the coming week, parents will be notified of their child's building assignment. If a child is assigned to their neighborhood elementary, an email will be received confirming that assignment. If a child is displaced to another elementary building within the district, the family will receive a letter in the mail explaining the assignment. The district will transport displaced children to their assigned building, and seek to bring all kindergarteners back to their neighborhood school for first grade. (Grade 1 class size increases to 24, so building capacity at first grade exceeds kindergarten capacity.)

No required motion.

**MEETING ADJOURNED:** The meeting adjourned at 7:56 p.m.

**FUTURE DATES:**

Monday, May 22, 2017

Regular School Board Meeting, **6:00** p.m.  
Belmont Administration Center

Monday, June 12, 2017

Regular School Board Meeting, **6:00** p.m.  
Belmont Administration Center



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**OPEN ENROLLMENT**

**Open Enrollment is the process by which a parent or guardian residing in an Iowa school district may enroll their child into a public school district other than the one in which they reside. The deadline for filing an Open Enrollment Application for students in grades 1-12 is March 1st prior to the school year of requested attendance. The deadline for filing an open enrollment request for an incoming kindergarten child is September 1st of the year open enrollment is first requested. For more information on Open Enrollment, please visit the district website at [www.pleasval.k12.ia.us](http://www.pleasval.k12.ia.us), email or call Kelly Hatler, [hatlerk@pleasval.k12.ia.us](mailto:hatlerk@pleasval.k12.ia.us) at the Administration Center at (563)332-5550.**

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**2016-17**

**NOTICE OF NONDISCRIMINATION**

It is the policy of the Pleasant Valley Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

The district requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

The district is committed to the policy that no otherwise qualified person will be excluded on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability, or age. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

Inquiries concerning the application of federal and state nondiscrimination statutes and the implementing regulations to the district may be referred to Brian Strusz, who has been designated by the district as Educational Equity Coordinator, or to the Director of the Office for Civil Rights, Department of HEW, Washington, D.C. Mr. Strusz' office is at Pleasant Valley Administration Center, 525 Belmont Rd., Bettendorf, Iowa 52722; telephone (563) 332-5550.



James R. Spelhaug, Ph.D.  
Superintendent