

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT

Bettendorf, LeClaire, Riverdale

UNOFFICIAL MINUTES

BOARD OF EDUCATION REGULAR MEETING

BELMONT ADMINISTRATION CENTER

Monday, June 26, 2017, 6:00 P.M. C.D.S.T.

MEMBERS PRESENT: Dickson, Cournoyer, Wagle, Anderson, Isbell, Hoskins. Absent: Witters.

Also present: Jim Spelhaug, Brian Strusz, Mike Clingsmith, Deborah Dayman, Mike Zimmer, Mike Peakin, Jason Jones, Beth Kroymann, Grant Ericksen, and others.

AGENDA APPROVED: Motion by Cournoyer, second by Wagle that the agenda be approved as presented. All ayes. Motion carried.

COMMUNICATIONS: Vice President Dickson welcomed everyone to the meeting and read the vision of the district: It is the vision of the Pleasant Valley Community School District that we shall provide the finest academic and extra-curricular programs in the state – not in some things, but in everything; not for some students, but for every student.

Director Cournoyer congratulated the Trap Team who competed at the state Skeet competition, and earned 1st in squad, 2nd in team, and 3rd place in league competition. She shared with the board highlights of the *Fast-Track Iowa's Future* conference hosted by the Governor's Stem Advisory Council, which featured STEM implementation and business-education partnerships across the state.

Dr. Spelhaug thanked Bullocks Inc. and Joe and Jennifer Bullock for transporting the *Sweeney Todd* set to Lincoln, NE, for the International Thespian Festival performance.

STUDENT RECOGNITION: The board recognized members of Pleasant Valley's first ever Girls Tennis state championship team. Representing the team were Emily Nutt, Kayla Nutt and Roshni Penmatcha, and Coach Eric Crawford. Emily and Kayla introduced their parents, Andrew and Kari Nutt. Other team members include Lily Feldman, Hannah Humes, Abinaya Paravasthuresh, and assistant coach Collin Daniels. The girls achieved a perfect 18-0 dual season.

CONSENT AGENDA, June 26, 2017: Motion by Cournoyer, second by Isbell that the consent agenda be approved as presented. All Ayes. Motion carried.

The June 26, 2017 consent agenda consists of the following:

- MINUTES: The approval of minutes of the June 12, 2017 regular and executive meetings.
- OPEN ENROLLMENT: none this evening

- PERSONNEL:

CERTIFIED: Christopher Petersen is recommended for employment as a 6th grade teacher at Pleasant View Elementary School for the 2017-18 school year. Brittany Herrmann is recommended for employment as an American Sign Language teacher at Pleasant Valley High School for the 2017-18 school year.

CLASSIFIED: Elena Rodriguez has submitted her resignation as a Preschool Aide at Bridgeview Elementary at the end of the 2016-17 school year. Lauri Stoneking is recommended for employment as a Preschool Aide at Bridgeview Elementary for the 2017-18 school year.

TEACHER LEADERSHIP:

ADDS:	Janice Carter	Cody K Instructional Strategist
	Cindy Reyes	Pleasant View K Instructional Strategist
	Emily Backus	7-12 Reading Specialist Collaborative Supporter

EXPENSES APPROVED:

Motion by Hoskins, second by Anderson that General Fund warrants be issued in the total amount of \$137,349.01 in payment of invoices presented. All ayes. Motion carried.

Motion by Isbell second by Wagle that Nutrition Fund warrants be issued in the total amount of \$210.82 in payment of invoices presented. All ayes. Motion carried.

Motion by Cournoyer, second by Hoskins that Elementary/Junior High Activity Fund warrants be issued in the total amount of \$7,888.55 in payment of invoices presented. All ayes. Motion carried.

Motion by Wagle, second by Isbell that High School Activity Fund warrants be issued in the total amount of \$34,832.34 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Cournoyer that PPEL Fund warrants be issued in the total amount of \$135,809.92 in payment of invoices presented. All ayes. Motion carried.

Motion by Cournoyer, second by Hoskins that Debt Service Fund warrants be issued in the total amount of \$233,277.76 in payment of invoices presented. All ayes. Motion carried.

Motion by Isbell, second by Cournoyer that Internal Service Fund warrants be issued in the total amount of \$39,191.06 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Wagle that Trust Fund warrants be issued in the total amount of \$233.51 in payment of invoices presented. All ayes. Motion carried.

ELEMENTARY ENROLLMENT: Final building assignment letters were sent to the nine potentially displaced Pleasant View kindergarten families. Assignments were based largely upon resident longevity in the district. All displaced students will return to Pleasant View for first grade, as class size increases from 22 in kindergarten to 24 in first grade.

No required motion.

2018 LEGISLATIVE PRIORITIES: Iowa Association of School Boards (IASB) has established August 11th as the deadline for submission of legislative priorities for the 2018 session. A motion will be included on the July 17 agenda to make final the Board's top three priorities, which at this time include extension of the penny sales tax for infrastructure, supplemental state aid, and TIF reform.

The Board must annually appoint a representative to the delegate assembly held in conjunction with the IASB (Iowa Association of School Board) Annual Convention in November. Director Cournoyer has served in this capacity for the past several years, and has agreed to do so again this fall.

Motion by Anderson, second by Wagle that the board approve the appointment of Chris Cournoyer as Pleasant Valley Community School District's representative to the 2017 IASB Delegate Assembly. Roll call vote. Ayes – Isbell, Hoskins, Dickson, Cournoyer, Wagle, Anderson. Nays – none. Motion carried.

SCHOOL BOARD ELECTION DISCUSSION: The following Board of Education director seats are up for election September 12, 2017:

Director District #1 – Chris Cournoyer
Director District #2 – Heather Witters
Director District #7 – Jean Dickson

Dr. Spelhaug read the following from President Witters:

After long and hard consideration, I have decided not to run for a seat on the Pleasant School Board in September. It has been an honor and a privilege to work alongside all of you, as well as your predecessors, over the past eleven years. The District has accomplished a great deal in terms of measurable progress in student achievement, increased learning opportunities, all the while managing the growth in enrollment. I am proud to have been a part of the process. I am grateful that I had the opportunity to participate in the democratic process to serve the children in our district. I wish all of you, along with the administrators, faculty and staff, the best as you continue to strive for excellence in the name of our students.

Dr. Spelhaug expressed the gratitude of the board and community for the leadership and service President Witters has provided the board and district.

The candidate filing period begins July 10 and continues through August 3 at 5:00 p.m. Candidate materials may be obtained at the Belmont Administration Center.

Polling places established by the Scott County Auditor's office:

Director District #1 and #2– LeClaire Fire Station
Director District #7 - Surrey Heights Fire Station

No required motion.

SIXTH GRADE CAMPOUT: 6th grade science teachers Beth Kroymann and Grant Ericksen joined Brian Strusz in presenting a proposal to reschedule the 6th grade campout from spring to fall. Advantages of holding the campout during the fall include the ability to observe natural phenomena prior to classroom study, a larger pool of high school volunteers to assist with the outing, and the likelihood of more favorable weather. Campouts will be held September 14th – 29th, 2017. Letters will be mailed to 6th grade families this summer, and informational sessions will be offered following each building's Elementary Curriculum Night, Tuesday, September 12th.

Motion by Wagle, second by Hoskins that the board accept the revisions to the 6th grade campout as presented. Roll call vote. Ayes - Dickson, Cournoyer, Wagle, Anderson, Isbell, Hoskins. Nays - none. Motion carried.

STUDENT/PARENT HANDBOOK UPDATES: Mike Peakin, Assistant High School Principal, and Jason Jones, Junior High Dean of Students were on hand to present Student/Parent Handbook updates and revisions. Most changes are updates to reflect current practice. New to the handbook is the *Threats of Violence* section based upon recommendation from SAI (School Administrators of Iowa), and more specific wording in the *Transfer Grades* section addressing conversion of grades from another accredited high school to the Pleasant Valley High School grading system.

Changes were made to the junior high handbook so that it aligns, as appropriate, with the high school handbook. No elementary handbook changes were presented.

All student/parent handbooks are available on the district website.

<http://www.pleasval.org/hshandbook/>

<http://pleasval.org/jhhandbook/>

<http://pleasval.org/elemhandbook/>

Motion by Cournoyer, second by Isbell that the board approve proposed changes to the student/parent handbooks for the 2017-18 school year as presented. Roll call vote. Ayes – Dickson, Cournoyer, Wagle, Anderson, Isbell, Hoskins. Nays – none. Motion carried.

CHALLENGE 5 ATTENDANCE INITIATIVE: The United Way, in cooperation with each of the public schools in the Quad Cities, has launched an initiative to reduce chronic student absenteeism. The goal is that students miss five or fewer school days per year. Research confirms that eight out of ten chronically absent children will not read at grade level, and three out of four will not graduate. The board viewed a preliminary informational video.

No required motion.

FIRST READING OF BOARD POLICY ADDITIONS AND REVISIONS: Upon recommendation from IASB and per administrative review, Series 700, Auxiliary Services has been reviewed, as well as certain Series 500 policies. The proposed changes were presented for a first reading. A second reading and board approval will appear on the July 17, 2017 agenda for revised policies; a third reading and board approval will appear on the August 14, 2017 agenda for new policies.

Series	STUDENT PERSONNEL	
500		
500	table of contents	no change
501.8	Homeless Children and Youth	revise
502.8	Dangerous Weapons	revise
504.9	Child Abuse	revise
508.1	Wellness Policy	revise
508.1R	Administrative Procedures - Wellness Regulations	revise
Series 700	AUXILIARY SERVICES	
700	table of contents	updated
700	Statement of Guiding Principals	reapprove
701.1	School Lunch Program	revise
701.2	Scope of Program	revise
701.3	Financial Support	revise
701.4	Eligibility for Free or Reduced Price Meals	revise
702.1	Local and State Transportation Regulations	reapprove
702.2	Student Eligibility for Bus Service	revise
702.3	DELETE Special Education Bus Service	delete
702.4	Extra-Curricular Activities Bus Service	revise
702.5	Summer Program Bus Service	reapprove
702.6	Transportation Insurance Program	reapprove
702.7	Student Conduct on School Transportation	revise
702.7R1	Use of Recording Devices on School Buses	revise
702.7R2	Student Conduct on School Transportation Regulation	revise
702.8	Discipline of School Busses	reapprove
702.9	School Bus Safety Instruction	new
702.10.	Transportation in Inclement Weather	new
702.11.	Transportation of Nonresident Students	new

No required motion.

JUNIOR HIGH ADDITION AND RENOVATION CHANGE ORDER #4: Components of this change order include:

- | | | |
|----|-------------------|--|
| 1. | (\$2,817.82) | PV logo was not repainted on the exterior of the building;
new kitchen construction obstructs view. |
| 2. | \$6,808.38 | State Fire Marshal requirement |
| 3. | \$ 601.16 | State Fire Marshal requirement |
| 4. | \$ 954.71 | Changes in bracing to accommodate the new HVAC system. |
| 5. | <u>\$ 687.29</u> | State Fire Marshal requirement |
| | <u>\$6,233.72</u> | net add |

Motion by Wagle, second by Hoskins that the board approve change order #4 for the Junior High addition and renovation project in the amount of an add of \$6,233.72. Roll call vote. Ayes – Dickson, Cournoyer, Wagle, Anderson, Isbell, Hoskins. Nays – none. Motion carried.

HIGH SCHOOL ADDITION AND RENOVATION CHANGE ORDERS

RAGAN MECHANICAL CHANGE ORDER #1: Add of \$9,362.00. The design of the coil loops for the HVAC system did not match our requirements for promoting energy efficiency.

Motion by Cournoyer, second by Wagle that the board approve change order #1 to Ragan Mechanical for the High School addition and renovation project in the amount of an add of \$9,362.00. Roll call vote. Ayes – Anderson, Isbell, Hoskins, Dickson, Cournoyer, Wagle. Nays – none. Motion carried.

PRECISION BUILDERS CHANGE ORDER #2: Deduct of \$13,104.00. Elimination of tables included in the science lab bid; desks are preferred.

Motion by Hoskins, second by Isbell that the board approve change order #2 to Precision Builders for the High School addition and renovation project in the amount of a deduct of \$13,104.00. Roll call vote. Ayes – Dickson, Cournoyer, Wagle, Anderson, Isbell, Hoskins. Nays – none. Motion carried.

NEEDHAM EXCAVATION CHANGE ORDER #3: Add of \$13,384.00. The City of Riverdale required additional erosion and road dirt control measures; \$7,329.00. The City of Bettendorf required we raise a sanitary manhole because of how the grade is raising in the area where we are utilizing spoils; \$6,055.00.

Motion by Isbell, second by Hoskins that the board approve change order #3 to Needham Excavating for the High School addition and renovation project in the amount of an add of \$13,384.00. Roll call vote. Ayes - Dickson, Cournoyer, Wagle, Anderson, Isbell, Hoskins. Nays – none. Motion carried.

NEEDHAM EXCAVATION CHANGE ORDER #4: Add of \$10,311.00. Relocation of a water main was required to facilitate installation of the foundation for the new administrative offices and front entrance.

Motion by Cournoyer, second by Anderson that the board approve change order #4 to Needham Excavating in the High School addition and renovation project in the amount of an add of \$10,311.00. Roll call vote. Ayes – Isbell, Hoskins, Dickson, Cournoyer, Waggle, Anderson. Nays – none. Motion carried.

CODY ELEMENTARY ADDITION AND RENOVATION CHANGE ORDER #5: This project is very nearly ready to be closed out. Components of this change order include:

1.	\$ 2,199.00	Fiber optic line needed to be buried at a greater depth
2.	\$ 769.00	Over excavation of bad soils in area of footings
3.	\$ 2,966.00	Upgrade unsatisfactory corridor lighting
4.	\$ 856.00	Addition of window sills
5.	<u>(\$7,000.00)</u>	Credit for utility usage
	<u>(\$ 210.00)</u>	net deduct

Motion by Waggle, second by Hoskins that the board approve change order #5 for the Cody addition and renovation project in the amount of a deduct of \$210.00. Roll call vote. Ayes - Dickson, Cournoyer, Waggle, Anderson, Isbell, Hoskins. Nays – none. Motion carried.

ENROLLMENT AND CAPITAL PROJECTS DISCUSSION: Discussion focused upon identifying, prioritizing, and timing of capital projects (building expansion, new construction) to accommodate district growth.

Ever increasing elementary enrollment currently creates the biggest challenge. Grades 5 & 6 are at or very near capacity in each building. Kindergarten is also approaching capacity, but because class size increases from 22 at kindergarten to 24 at grade 1, capacity will increase by 34 seats when current kindergarteners advance to grade 1. Bridgeview and Cody are full at several grades. In addition to adding a third section of kindergarten to Cody for 2017-18, the third section of kindergarten temporarily located at Bridgeview for the 2016-17 school year has moved permanently to Cody for 1st grade and successive grades. The district may need to consider acceleration of the schedule for expanding Cody and/or Bridgeview to full three-section buildings.

Also to be reconsidered is the anticipated construction of Forest Grove Elementary. If elementary capacity is increased at Cody and/or Bridgeview, can development of Forest Grove Elementary be pushed back a year or two?

Expansion underway at Pleasant Valley Junior High will increase capacity to 900 students. We project an enrollment of 750 for the 2017-18 school year. Current grade 5 enrollment is 392, and grade 6 is 396, so junior high enrollment will push past 800 when those students reach 7th and 8th grade. It is difficult to predict if the classes beneath the current 5th and 6th grade classes will similarly inflate. The next phase of junior high expansion calls for a minimum of five additional classrooms, cafeteria expansion, and expansion/renovation of the main office and nursing area.

Current Pleasant Valley High School construction will allow accommodation of 1,800 students, with the likely exception of the cafeteria.

At such time Cody and Bridgeview are three section buildings, and Forest Grove is a full four section building, total class size will approach 500 per grade level. A second high school tower will be required to accommodate that growth.

The board encouraged the administration to immediately explore the opportunity to expand Cody to a full three section building, and will continue to examine other options and requirements for capital expansion.

No required motion.

MONTHLY FINANCIAL STATEMENTS: Mr. Clingsmith presented the monthly financial reports for May 2017. Through May, General Fund revenue totaled \$44,052,619 and expenses totaled \$36,873,352. The fund balance in the General Fund at May 31, 2017 was \$12,907,796. Also presented were Management, PPEL, Capital Projects, Debt Service, Nutrition, Internal Service, and Activity Funds reports. No significant variances from projections were noted.

Motion by Cournoyer, second by Hoskins that the board accept the monthly financial reports for May as presented. Roll call vote. Ayes - Dickson, Cournoyer, Wagle, Anderson, Isbell, Hoskins. Nays – none. Motion carried.

MEETING ADJOURNED: The meeting adjourned at 8:46 p.m.

FUTURE DATES:

Monday, July 17, 2017

Regular School Board Meeting, **6:00** p.m.
Belmont Administration Center

Monday, August 14, 2017

Regular School Board Meeting, **6:00** p.m.
Belmont Administration Center

OPEN ENROLLMENT

Open Enrollment is the process by which a parent or guardian residing in an Iowa school district may enroll their child into a public school district other than the one in which they reside. The deadline for filing an Open Enrollment Application for students in grades 1-12 is March 1st prior to the school year of requested attendance. The deadline for filing an open enrollment request for an incoming kindergarten child is September 1st of the year open enrollment is first requested. For more information on Open Enrollment, please visit the district website at www.pleasval.k12.ia.us, email or call Kelly Hatler, hatlerk@pleasval.k12.ia.us at the Administration Center at (563)332-5550.

2016-17

NOTICE OF NONDISCRIMINATION

It is the policy of the Pleasant Valley Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

The district requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

The district is committed to the policy that no otherwise qualified person will be excluded on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability, or age. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

Inquiries concerning the application of federal and state nondiscrimination statutes and the implementing regulations to the district may be referred to Brian Strusz, who has been designated by the district as Educational Equity Coordinator, or to the Director of the Office for Civil Rights, Department of HEW, Washington, D.C. Mr. Strusz' office is at Pleasant Valley Administration Center, 525 Belmont Rd., Bettendorf, Iowa 52722; telephone (563) 332-5550.



James R. Spelhaug, Ph.D.
Superintendent

PLEDGE A PENNY TO BIRDIES FOR CHARITY

The Pleasant Valley Schools Educational Foundation /Alcoa Golf Benefit was held April 24 at Palmer Hills Golf Course. All proceeds from the benefit will be used to provide funding for student scholarships.

The Foundation has given over \$700,000 in scholarships to PV seniors. On May 10, the Foundation presented 79 scholarships with a combined value of approximately \$79,000 to PV seniors. Our community values youth and education. The Foundation's scholarship program puts an exclamation point behind that belief!

Your Birdies for Charity pledge supports this effort.

Please consider Pledging a Penny on behalf of the PV Foundation, **Birdie #587**. Thank you!

Complete the form, below, or download a pledge forms here:

<https://www.birdiesforcharity.com/about/pledge-forms/>

PVCSD Foundation Birdies for Charity

I pledge and promise to donate \$_____ for every birdie made during the 2017 John Deere Classic to the John Deere Classic Charitable Corporation for use by participating charities. I guess that _____ birdies will be made.

No donation is required to be eligible to win a prize. Void where prohibited by law.

Name (please print)	
Address	
City, State, Zip	
Phone / e-mail	
Signature	

Mail completed form to:

PV Foundation, c/o Beth Marsoun
Pleasant Valley Community School District
525 Belmont Road
Bettendorf, IA 52722