

**PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT**

Bettendorf, LeClaire, Riverdale

UNOFFICIAL MINUTES

BOARD OF EDUCATION REGULAR MEETING

BELMONT ADMINISTRATION CENTER

Monday, November 13, 2017, 6:00 P.M. C.D.S.T.

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**MEMBERS PRESENT:** Ayers, Anderson, Wagle, Dickson, Isbell. Absent – Cournoyer, Hoskins.

Also present: Jim Spelhaug, Brian Strusz, Cindy Lewis, Mike Clingingsmith, Deborah Dayman, Hannah Thomsen, Mike Zimmer, Roby Smith, Norlin Mommsen, Jackie Stepaniak and others.

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVED:** Motion by Dickson, second by Isbell that the agenda be approved as presented. All ayes. Motion carried.

**COMMUNICATIONS:** Vice President Wagle welcomed everyone to the meeting and read the vision of the district: It is the vision of the Pleasant Valley Community School District that we shall provide the finest academic and extra-curricular programs in the state – not in some things, but in everything; not for some students, but for every student.

Dr. Wagle congratulated the cast and crew of *The Drowsy Chaperone*, performed on the Spartan Stage November 2<sup>nd</sup>, 4<sup>th</sup>, and 5<sup>th</sup>. He also noted that, at the State Thespian Festival, the PVHS Improvisation Group won 1<sup>st</sup> place, and London Bicknell won second place for costume design.

Director Isbell commended those involved with the Friends of the Pleasant Valley Education Foundation event held Wednesday, November 8th.

Dr. Spelhaug thanked and congratulated Susan Langtimm on an outstanding career. Susan announced she will retire at the end of the current school year.

Vice President Wagle read the American Education Week Proclamation:

*WHEREAS*, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

*WHEREAS*, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

*WHEREAS*, education employees--be they custodians or teachers, bus drivers or librarians--work diligently to serve our children and communities with care and professionalism; and

*WHEREAS*, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise;

*NOW, THEREFORE*, I, Nikhil Wagle, serving as Vice President of the Pleasant Valley Board of Education do hereby proclaim **November 13-17, 2017** as the observance of American Education Week.

**RECOGNITION:** Mr. Strusz introduced Spartan Assembly members Haley Germain, Emma Horsfield, Natalie Murphy, Angela Pandit, Rebecca Abdullah, and PVHS math teacher and Spartan Assembly advisor Megan Dixon. Each described to the board their role in the recently concluded Student Hunger Drive. This year, Pleasant Valley High School won three major Student Hunger Drive awards:

- First place – large school category: 45.31 pounds of food per student were collected
- Most improved – large school category: 77.26% improvement over last year
- Mission Challenge Award – awarded to the school that most represents the mission of the Student Hunger Drive

New events including “Spartan Survivor”, trivia night, and “Dancing with the Studs” increased student and faculty enthusiasm and participation. Spartan Assembly members reached out to the business community for support. Dr. Spelhaug congratulated Spartan Assembly members, thanked them for their tremendous effort on behalf of the hungry across the Quad City area, and challenged the students to maintain the momentum and enthusiasm into future years.

Mr. Strusz thanked custodians and other district personnel for their behind-the-scene logistical efforts in loading and transporting thousands of pounds of food.

**RECOGNITION:** Senator Roby Smith, Iowa Senate District 47, and Representative Norlin Mommsen, Iowa House District 97, were present to discuss the upcoming legislative session. Mr. Strusz and Dr. Spelhaug presented to the legislators the following Iowa Association of School Boards (IASB) Legislative priorities:

1. Maintain the focus and finish the job of an aligned **Standards and Accountability** system.
2. Increase statewide access to and funding for **Mental Health** services for children.
3. Fix Flaws in **School Funding Policy**.
4. Make decisions on growth factors in **Supplemental State Aid** on time, and at a rate that moves us toward world-class schools.
5. Ensure Iowa students continue to have safe, modern schools and technology by extending the state penny sales tax for school infrastructure, known in law as **Secure an Advanced Vision for Education (SAVE)**.

Also discussed was the need for Tax Increment Financing (TIF) reform in the state to ease the burden on school districts and county governments.

Senator Smith thanked Lisa Lammers, 4<sup>th</sup> grade teacher at Riverdale Heights, and Wendy Reyes, 6<sup>th</sup> grade teacher at Pleasant View for allowing him to observe their classrooms.

Dr. Spelhaug and the board thanked Senator Smith and Representative Mommsen for their service to Iowa citizens.

Director Dickson exited the meeting at 6:42 p.m.

Dr. Spelhaug introduced to the Board Hannah Thomsen, recently hired Director of Communications and Pleasant Valley Education Foundation Secretary.

**CONSENT AGENDA, November 13, 2017:** Motion by Isbell, second by Anderson that the consent agenda be approved as presented. All ayes. Motion carried.

The November 13, 2017 consent agenda consists of the following:

- MINUTES: The approval of minutes of the October 23, 2017 regular meeting.
- PERSONNEL:

CERTIFIED: Susan Langtimm, Kindergarten teacher at Riverdale Heights Elementary, has submitted her request for retirement at the end of the 2017-18 school year after 39 years of service to the district.

CLASSIFIED: Greg Beck, custodian at Pleasant View Elementary, resigned effective Friday, October 27, 2017. Sara Bennion, Vocal Accompanist at Pleasant Valley Junior High, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Lara Gorman, Special Education Aide at Riverdale Heights Elementary, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Melissa Hackney, Special Education Aide/Bus Attendant at Pleasant View Elementary, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Angelica Harrison, Special Education/Educational Aide at Pleasant Valley Junior High, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Rosemary Hollister, Special Education Aide at Riverdale Heights Elementary, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Courtney Kaffenberger, Educational Aide at Bridgeview Elementary, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Ashley Klaus, Special Education Aide at Riverdale Heights Elementary, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Elise Miller, Special Education/Educational Aide at Pleasant Valley Junior High, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Steve Noack, Food Van Driver, has submitted his resignation effective April 13, 2018. Sarah Richardson, Special Education Aide at Pleasant View Elementary, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Lisa Sheehan, Special Education Aide at Pleasant View Elementary, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Jessica Weible, Special Education Aide at Pleasant View Elementary, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017. Kelly Witcraft, Food Service Worker at Riverdale Heights Elementary, is nearing the end of her probationary period and is recommended for regular employment effective November 16, 2017.

CLASSIFIED (*information only*): Hannah Thomsen is recommended for probationary employment as the District Communications Director/Foundation Board Secretary effective October 31, 2017.

EXTRA-CURRICULAR:

ADDS:	Andrew Piotter	PVHS Assistant Boys Soccer Coach
	Jake Grafenberg	PVHS Assistant Varsity Baseball Coach
	Zach Marotta	PVHS Assistant Bowling Coach
DROPS:	Emily Duncan	PVHS Assistant Girls Track & Field
	Jake Grafenberg	PVHS Head Sophomore Baseball Coach

- OPEN ENROLLMENT: One IN from Davenport, one IN from North Scott; all for the 2017-18 school year.
- APPROVAL OF ARGO TRANSLATION SERVICES AGREEMENT: An agreement between Argo Translation and the Pleasant Valley Community School District was created to allow our district to contact Argo Translations when telephonic interpreting services are needed to support our parents whose native language is something other than English. Document translation services are also available.
- EARLY GRADUATION PETITIONS: The following students have submitted petition for early graduation; counselors and administrators have reviewed the requests: Ashley Cowart, Nicole Deir, Melissa Gatlin, Connor Guenther, Katelyn Hamilton, Dalia Hocine, Alysa Jones, Adrien Kazenske, Jacob Landrum, Hope Leonard, Chloe Lochner, and Sara Wetzel.

#### **EXPENSES APPROVED:**

Motion by Isbell, second by Ayers that General Fund warrants be issued in the total amount of \$458,264.96 in payment of invoices presented. All ayes. Motion carried.

Motion by Isbell, second by Anderson that Nutrition Fund warrants be issued in the total amount of \$62,520.61 in payment of invoices presented. All ayes. Motion carried.

Motion by Anderson, second by Ayers that Elementary/Junior High Activity Fund warrants be issued in the total amount of \$15,021.79 in payment of invoices presented. All ayes. Motion carried

Motion by Ayers, second by Isbell that High School Activity Fund warrants be issued in the total amount of \$68,261.39 in payment of invoices presented. All ayes. Motion carried.

Motion by Anderson, second by Ayers that Capital Projects Fund warrants be issued in the total amount of \$52,705.47 in payment of invoices presented. All ayes. Motion carried.

Motion by Isbell, second by Anderson that PPEL Fund warrants be issued in the total amount of \$93,535.90 in payment of invoices presented. All ayes. Motion carried.

Motion by Ayers, second by Isbell that Internal Service Fund warrants be issued in the total amount of \$365,108.10 in payment of invoices presented. All ayes. Motion carried.

Motion by Anderson, second by Ayers that Trust Fund warrants be issued in the total amount of \$1,100.08 in payment of invoices presented. All ayes. Motion carried.

**FOREST GROVE ELEMENTARY ATTENDANCE BOUNDARIES:** During the November PTA Presidents/superintendent meeting, Dr. Spelhaug presented preliminary thinking related to Forest Grove Elementary attendance boundaries, and will meet individually with each elementary PTA in the coming weeks.

No required motion.

## **REVIEW OF 2016-17 AT-RISK DATA AND 2018-19 AT-RISK DROPOUT PREVENTION PROGRAM**

**PROPOSAL:** The Pleasant Valley School District provides a continuum of support to advance the academic achievement and overall development of all students. This support includes alternative educational opportunities of “at-risk” programming. Services include:

Edison Academy, an alternative program designed for students age 16 or over who are at risk for dropping out of high school. Students work toward acquiring requisite core credits needed for graduation, and are required to obtain job experience, complete college/apprenticeship coursework or receive the intensive assistance required to remediate skill deficits. Students may be enrolled in Edison Academy for up to two years. 20 students from the district may participate; currently 12 are enrolled.

Intensive Academic/Interpersonal Support (FLEX), available to grades 7-12 students via a variety of mechanisms: alternative instruction, supported study halls, goal establishment and monitoring, academic tutoring, technology based interventions, social skills training, academy courses, career explorations, and /or job shadowing experiences. The specific intervention is based upon student need. 110 students currently receive such services.

Intensive Guidance Services are offered to students who display frequent, intense, and ongoing dysfunctional behaviors including poor attendance, anger management issues, poor social skills, or a lack of social/emotional connectedness. Students benefit from services including individual and small group counseling, collaborative problem-solving, and the identification of extended support mechanisms. 115 students are being served.

Our Juvenile Court Liaison, funded jointly by the district and the county, supervises high school students who have been adjudicated or are under assigned supervision or probation. Support provided is unique to the situation, and the district is equipped to serve 10 students.

Remedial Reading services support the needs of students in grades 4-8 and focuses on decoding skills and/or reading comprehension strategies. The district has capacity to serve 150 students.

Summer School programming supports the needs of learners K-11, focusing on skill deficits that preclude academic success in the areas of reading and math. 120 students can be served.

Mr. Strusz described service evaluation and data collection procedures, budgetary considerations for each area of service, as well as 2016-17 evaluative results. The district receives \$1.2 million annually to support At-Risk Programming.

At the November 27<sup>th</sup> meeting, the 2018-19 proposed program will be presented for Board approval.

No required motion.

**SBRC APPLICATION RESOLUTION:** Each year that a district’s certified enrollment increases, the district may apply to the School Budget Review Committee (SBRC) for modified supplemental amount/on-time funding based upon the increased enrollment. Again this year, the district is also eligible to apply to the SBRC for modified supplemental amount for *Limited English Proficient Program Instruction Beyond Five Years*.

Based on our certified enrollment increase of 176.9 resident students, additional spending authority of \$1,202,389.30 will be granted. Additional modified supplemental amount of \$5,981.36 can be

requested from the SBRC because four students in the district have required ELL support for more than five years. Together, these requests increase district spending authority \$1,208,370.66.

Since funding runs a year behind, the additional cash will not be received until 2018-19. However, the additional spending authority does allow the district to use cash reserves, if necessary to meet current expenses.

Motion by Isbell, second by Anderson that the Board request from the SBRC modified supplemental amount for increased enrollment in the maximum amount allowable of \$1,202,389.30 and modified supplemental amount for LEP Program Instruction Beyond Five Years in the maximum amount allowable of \$5,981.36 for a total of \$1,208,370.66 modified supplemental amount for the 2017-18 fiscal year. Roll call vote. Ayes – Wagle, Isbell, Ayers, Anderson. Nays – none. Motion carried.

**RESOLUTION TO MAKE PERMANENT TRANSFER OF FUNDS FROM NUTRITION FUND TO CAPITAL PROJECTS FUND (Related To Pleasant Valley Junior High school food service equipment):** A permanent transfer of cash in the amount of \$187,537.00 from the district’s Nutrition Fund to the Capital Projects Fund is being recommended to reimburse the Capital Projects Fund for the cost of food service equipment installed at Pleasant Valley Junior High School during the current addition and remodeling project.

Motion by Ayers, second by Isbell that the Board authorizes a permanent transfer of funds to be made from the Nutrition Fund to the Capital Projects Fund in the amount of \$187,537.00. Roll call vote. Ayes – Anderson, Wagle, Isbell, Ayers. Nays – none. Motion carried.

**APPROVAL OF CONSTRUCTION DOCUMENTS FOR CODY ADDITION/RENOVATION PROJECT:** The board reviewed Cody Elementary construction documents including the budget, timeline, and plans. Key dates include:

- |                        |                                      |
|------------------------|--------------------------------------|
| • December 19, 2017    | Bid opening                          |
| • January 8, 2018      | Public Hearing and Board approval    |
| • January – April 2018 | Contracts/Submittals                 |
| • April 2018           | Construction to commence             |
| • March 2019           | Substantial completion and occupancy |

Construction cost is estimated to be less than \$2 million dollars.

Motion by Anderson, second by Ayers that the board approve construction documents for the Cody Elementary addition and renovation project as prepared by FRK architects and engineers and authorize FRK to receive bids. Roll call vote. Ayes – Wagle, Isbell, Ayers, Anderson. Nays – none. Motion carried.

**MEETING ADJOURNED:** The meeting adjourned at 7:35 p.m.

**FUTURE DATES:**

Monday, November 27, 2017	Regular School Board Meeting, 6:00 p.m. Belmont Administration Center
Monday, December 18, 2017	Regular School Board Meeting, 6:00 p.m. Belmont Administration Center

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The Pleasant Valley Community School District wishes to highlight the following  
**Employment opportunities:**

PART-TIME CUSTODIAN (second shift) – PLEASANT VIEW ELEMENTARY

For application and a complete list of openings, visit  
<http://pleasval.org/hr-employment/>

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**OPEN ENROLLMENT**

**Open Enrollment is the process by which a parent or guardian residing in an Iowa school district may enroll their child into a public school district other than the one in which they reside. The deadline for filing an Open Enrollment Application for students in grades 1-12 is March 1st prior to the school year of requested attendance. The deadline for filing an open enrollment request for an incoming kindergarten child is September 1st of the year open enrollment is first requested. For more information on Open Enrollment, please visit the district website at [www.pleasval.k12.ia.us](http://www.pleasval.k12.ia.us), email or call Kelly Hatler, [hatlerk@pleasval.k12.ia.us](mailto:hatlerk@pleasval.k12.ia.us) at the Administration Center at (563)332-5550.**

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**IMPORTANT NOTICE TO PLEASANT VALLEY SCHOOL DISTRICT PARENTS OR GUARDIANS WITH CHILDREN ATTENDING NONPUBLIC SCHOOLS:**

Per Iowa Code Section 285.3, in order to qualify for parental reimbursement, a parent or guardian of a student attending an accredited nonpublic school who furnishes transportation for the student in accordance with this section, shall submit a notice of nonpublic school attendance to the resident public school district, notifying the district that the student is enrolled in and will attend an accredited nonpublic school during the period for which parental reimbursement is being requested. **The notice shall be filed with the resident public school district not later than December 1 for the first semester claim and May 1 for the second semester claim each year. Forms which must be filled out in order to qualify for this parental reimbursement are available at the Belmont Administration Center, 525 Belmont Road, Bettendorf, Iowa 52722 and on the district website at <http://www.pleasval.k12.ia.us>.** Information needed to complete the form includes the parent or guardian’s name and address, the name, age, and grade level of the student, the name of the nonpublic school and its location and the number of miles one way to transport the child from home to school. Iowa Code Section 285.1, subsection 3, limits the number of students that may be eligible for parent reimbursement to a maximum of three (3) elementary students and one (1) high school student per family.

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**JULY 2017**

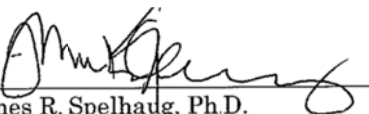
**NOTICE OF NONDISCRIMINATION**

It is the policy of the Pleasant Valley Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

The district requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

The district is committed to the policy that no otherwise qualified person will be excluded on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability, or age. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

Inquiries concerning the application of federal and state nondiscrimination statutes and the implementing regulations to the district may be referred to Brian Strusz, who has been designated by the district as Educational Equity Coordinator, or to the Director of the Office for Civil Rights, Department of HEW, Washington, D.C. Mr. Strusz' office is at Pleasant Valley Administration Center, 525 Belmont Rd., Bettendorf, Iowa 52722; telephone (563) 332-5550.

  
James R. Spelhaug, Ph.D.  
Superintendent