

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT

Bettendorf, LeClaire, Riverdale

UNOFFICIAL MINUTES

BOARD OF EDUCATION REGULAR MEETING

BELMONT ADMINISTRATION CENTER

Monday, December 18, 2017, 6:00 P.M. C.S.T.

MEMBERS PRESENT: Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Absent – Anderson.

Also present: Jim Spelhaug, Brian Strusz, Cindy Lewis, Mike Clingingsmith, Deborah Dayman, Mike Zimmer, Tracy Lux, Tammy Chelf, Rachika Kasichaninul, Laura O'Brien and others.

PLEDGE OF ALLEGIANCE

AGENDA APPROVED: Motion by Dickson, second by Ayers that the agenda be approved as presented. All ayes. Motion carried.

MOTION FOR EXECUTIVE SESSION: Motion by Wagle, second by Isbell that the Board hold a closed session as provided in Section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual's reputation, as that individual has requested a closed session. Roll call vote. Ayes – Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Nays – none. Motion carried.

COMMUNICATIONS: President Cournoyer welcomed everyone to the meeting and read the vision of the district: It is the vision of the Pleasant Valley Community School District that we shall provide the finest academic and extra-curricular programs in the state – not in some things, but in everything; not for some students, but for every student.

Director Dickson shared the sympathy of the board to the family of Dr. David Mercer, district parent who passed away December 6, 2017.

Director Hoskins thanked music teachers and staff for outstanding holiday music programs.

President Cournoyer congratulated students participating in the First Lego League Competition held at the Putnam Museum. Multiple elementary and junior high teams competed; including a team from Riverdale Heights comprised of special needs students and coached by PVHS student Alton Barber. In addition to other awards, Pleasant Valley teams won the core values award which recognizes those participants who best demonstrate excellent problem solving skills while honoring the spirit of friendly and respectful competition.

Brian Strusz noted that Pleasant Valley Community School district has been named to the College Board's *AP District Honor Roll*. The Honor Roll recognizes districts that have increased access to AP coursework while increasing the percentage of students earning a 3 or higher on AP exams.

Dr. Spelhaug thanked the following faculty and staff retirees for their service to students, the district, and for their dedication to learning across many years.

- Carolyn Arivett – Cody Food Service, 26 ½ years, retiring December 22, 2017
- Marta Brooks – PVHS Family and Consumer Science, 25 years, retiring January 12, 2018
- Ladonna Czachowski – Technology Facilitator, 41 years, retiring December 31, 2017
- Sue Kvach – PVHS Science, 15 years, retiring at the end of the 2017-18 school year.

RECOGNITION: Brian Strusz introduced Maureen Dyer, PVHS Journalism teacher. In November, the Honors Journalism and Publication students received the following awards from the Iowa High School Press Association:

- Finalists – news team of the year
- 2nd place – yearbook of the year
- 1st place – yearbook cover of the year
- Vivek Joshi received 1st place in On-the-Spot Newswriting
- Anna Banerjee received 3rd place in On-the-Spot Newswriting

The print version of the Spartan Shield news magazine is published monthly and the online edition is updated weekly. Present at the meeting were Co-Editor-in chief & News Editors Emma Horsfield and Nandini Jayaram (print edition), Business Manager Rebecca Abdullah (print edition), Co-Editors in chief Jenna Ruccolo and Keshav Wagle (on-line edition), Copy Editor Vivek Joshi (on-line edition) and Valenian (yearbook) Editor-in-Chief Lilly Feldman. The students shared the challenges and rewards of creating these student publications, selecting stories, writing, editing, meeting deadlines, selling advertising, and managing business affairs. Dr. Spelhaug remarked that few things are more valuable in a democracy than a free and balanced press, and thanked the students for their hard work and commitment to presenting diverse points of view, sometimes on difficult topics.

CONSENT AGENDA, December 18, 2017: Motion by Wagle, second by Dickson that the consent agenda be approved as presented. All ayes. Motion carried.

The December 18, 2017 consent agenda consists of the following:

- MINUTES: The approval of minutes of the November 27, 2017 regular meeting.
- PERSONNEL:

CERTIFIED: Susan Kvach, Pleasant Valley High School Science Teacher, has submitted her request for retirement effective the end of the 2017-18 school year after 15 years of service to the district.

CLASSIFIED: Carolyn Arivett, Lunch Server at Cody Elementary for 26 ½ years, has submitted her request for retirement effective December 22, 2017. Dawn Dittmer is recommended for employment as an Educational Aide at Riverdale Heights effective December 11, 2017. Jody Houghton, Food Service Worker at Cody Elementary, is recommended for an additional 1.5 hours/day of contracted time effective January 3, 2018. Dawn Mumey, Special Education Aide at Riverdale Heights Elementary, has submitted her resignation effective January 5, 2018. Stephen Retzl, Custodian at Pleasant Valley High School, has submitted his resignation effective December 4, 2017. Nadzije Selmani, Food Service Worker at Hopewell Elementary, has completed her probationary employment and is recommended for regular employment starting January 1, 2018. Anthony Walls, Custodian at Pleasant Valley High School, has submitted his resignation effective December 8, 2017. Kristina Zellmer, Special Education Aide at Pleasant View Elementary, has submitted her resignation effective December 22, 2017.

CLASSIFIED (*information only*): Michele Kipp, former PVHS Receptionist/Educational Aide, is recommended for probationary employment as the High School Guidance Secretary/Assistant Registrar effective December 11, 2017. Alisha Lovell is recommended for probationary employment as a Lunch Server at Cody Elementary effective January 3, 2018.

EXTRA-CURRICULAR:

ADDS:	Owen Hoke Ian Spangenberg	PVHS Theater Light/Sound Technician PVHS Astronomy Club Advisor
DROPS:	Nick Newman Ty Hoeksema	PVHS Assistant Girls Soccer PVHS Assistant Freshman Baseball

- OPEN ENROLLMENT: Two IN from Bettendorf for the 2017-18 school year.

EXPENSES APPROVED:

Motion by Hoskins, second by Wagle that General Fund warrants be issued in the total amount of \$517,267.81 in payment of invoices presented. All ayes. Motion carried.

Motion by Dickson, second by Isbell that Nutrition Fund warrants be issued in the total amount of \$98,119.45 in payment of invoices presented. All ayes. Motion carried.

Motion by Wagle, second by Ayers that Elementary/Junior High Activity Fund warrants be issued in the total amount of \$5,786.67 in payment of invoices presented. All ayes. Motion carried

Motion by Isbell, second by Dickson that High School Activity Fund warrants be issued in the total amount of \$31,722.50 in payment of invoices presented. All ayes. Motion carried.

Motion by Dickson, second by Ayers that Management Fund warrants be issued in the total amount of \$35,566.00 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Isbell that Capital Projects Fund warrants be issued in the total amount of \$1,382,787.32 in payment of invoices presented. All ayes. Motion carried.

Motion by Isbell, second by Dickson that PPEL Fund warrants be issued in the total amount of \$70,958.45 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Ayers that Internal Service Fund warrants be issued in the total amount of \$394,247.02 in payment of invoices presented. All ayes. Motion carried.

Motion by Dickson, second by Hoskins that Trust Fund warrants be issued in the total amount of \$957.62 in payment of invoices presented. All ayes. Motion carried.

2018-19 COURSE OF STUDY RECOMMENDATIONS: Brian Strusz and PVHS Principal Mike Zimmer provided a second look at new courses proposed for the 2018-19 school year:

- Computer Integrated Manufacturing – full year elective for grades 10-12
- Web Design and Advertising II – semester elective for grades 9-12
- Coding and Gaming – semester elective for grades 9-12
- Physical Science – full year elective for grades 11-12
- Sports Medicine – semester elective for grades 10-12

Over 20 years ago, a technology requirement was established to ensure every student had hands-on computer experience before graduating PVHS. That requirement is being updated so that that every student completes a technology course aligned with their post-secondary goals.

The Expressive/Technical Arts requirement will offer exposure to coursework that is experiential in nature. This one-half unit may be completed any time during high school and fulfilled by a Fine Arts course in Art, Band, Choral, Drama, or Orchestra; Publications; or any Career Technical Education (CTE) course in Applied Sciences, Business & Marketing, Human Services, Health Sciences, Ag Sciences or Information Technology.

The Career and Technology Education (CTE) credit is designed to align with a student’s College and Career Readiness plan developed during their high school years, is also one-half unit which may be completed any time during high school, and may include any Career Technical Education (CTE) course in Applied Sciences, Business & Marketing, Human Services, Health Sciences, Ag Sciences or Information Technology.

Tammy Chelf, PVCS D/Bettendorf Community School District School-to-Work Coordinator and Rachika Kasichaninul, Deere & Company facilitator, provided a Computer Science Academy update. Ms. Kasichaninul described for the board the requirements and objectives of the Computer Science Academy and projects assigned to the students. CSA students Tommy Sun, Sydney Einck, and Aman Manazir described their experiences working alongside Deere employees to problem solve and develop new software applications. The students also offered suggestions for future computer science course offerings.

Motion by Dickson, second by Isbell that the Board approve changes to the high school course of study as presented. Roll call vote. Ayes – Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Nays – none. Motion carried.

2018-19 SCHOOL CALENDAR: Mr. Strusz outlined for the board details of the 2018-19 calendar, including conference and professional development dates. A public hearing and presentation for board approval will occur at the January 8, 2018 board meeting.

Tentative key dates:

August 23, 2018	first day of school
October 26 & 29	no school - fall break
November 21-23	no school – Thanksgiving break
December 24 – January 2	no school – winter break
March 11-15	no school – spring break
May 26	graduation
June 4, 2019	last day of school

No required motion.

FOREST GROVE ELEMENTARY ATTENDANCE BOUNDARIES: Dr. Spelhaug has met with each elementary school PTA to present potential boundaries for Forest Grove Elementary and to address questions and concerns. His recommendation is that the process move from a potential boundary to a proposed attendance area. The proposed attendance area is bounded by Interstate 80, Criswell Road, 53rd Street and Middle Road, and the building is expected to be student ready for the 2021-22 school year. This item will continue on the agenda and include at least one public hearing at a future board meeting.

No required motion.

PURCHASE OF A 2018 FORD F350 TRUCK AND A 2018 E350 CARGO VAN: In accordance with District guidelines, Director of Operations Ray LaFrentz requested quotes for an additional *one ton snow removal truck with plow* and for a replacement *delivery / food service van with lift gate*. Specifications were sent to nine local dealers and six quotes were received. Reynolds Motors offered the best truck price, and Lindquist Ford offered the best van price.

Motion by Hoskins, second by Ayers that the board approve the purchase of a Ford F350 Truck with plow package from Reynolds Motors for \$42,238.30 and a Ford E350 Van from Lindquist Ford, price after trade-in \$35,939.00. Roll call vote. Ayes – Wagle, Cournoyer, Dickson, Isbell, Ayers, Hoskins. Nays – none. Motion carried.

PLEASANT VALLEY HIGH SCHOOL ADDITION AND RENOVATION CHANGE ORDERS:

December change orders result in a net add of \$14,582.00, bringing the contingency balance to approximately \$345,000. The most significant adjustments relate to the respecification/replacement of a boiler circulation pump. The new Commons area is expected to be ready for student occupancy January 15th.

W.F. Scott Decorating Change Order #1: Deduct of \$530.00; less painting required.

Motion by Dickson, second by Isbell that the board approve W.F. Scott Decorating change order #1 in the amount of a deduct of \$530.00 for the high school addition and remodel project. Roll call vote. Ayes – Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Nays – none. Motion carried.

Katelman Steel Fabricators change order #2: Add of \$485.00; additional materials, labor, detailing.

Motion by Isbell, second by Hoskins that the board approve Katelman Steel Fabricators change order #2 in the amount of an add of \$485.00 for the high school addition and remodel project. Roll call vote. Ayes – Wagle, Cournoyer, Dickson, Isbell, Ayers, Hoskins. Nays – none. Motion carried.

Floor Show Companies change order #1: Deduct of \$535.00; carpet and base material, labor.

Motion by Wagle, second by Ayers that the board approve Floor Show Companies change order #1 in the amount of a deduct of \$535.00 for the high school addition and remodel project. Roll call vote. Ayes – Hoskins, Wagle, Cournoyer, Dickson, Isbell, Ayers. Nays – none. Motion carried.

Ragan Mechanical Inc. change order #4: Add of \$16,524.00; remove existing 1/4 HP circulation pump on existing boiler and provide new 5 HP pump, and associated piping, controls modifications, and labor.

Motion by Hoskins, second by Dickson that the board approve Ragan Mechanical Inc. change order #4 in the amount of an add of \$16,524.00 for the high school addition and remodel project. Roll call vote. Ayes – Wagle, Cournoyer, Dickson, Isbell, Ayers, Hoskins. Nays – none. Motion carried.

Seedorff Masonry Inc. change order #3: Deduct of \$606.00; eliminate two CMU infills, raise beam pocket and bearing plate.

Motion by Dickson, second by Isbell that the board approve Seedorff Masonry Inc. change order #3 in the amount of a deduct of \$606.00 for the high school addition and remodel project. Roll call vote. Ayes – Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Nays – none. Motion carried.

East Moline Glass change order #1: Add of \$2,678.00; more substantial door glass required to meet fire rating standards.

Motion by Isbell, second by Hoskins that the board approve East Moline Glass change order #1 in the amount of an add of \$2,678.00 for the high school addition and remodel project. Roll call vote. Ayes – Wagle, Cournoyer, Dickson, Isbell, Ayers, Hoskins. Nays – none. Motion carried.

River Valley Construction Inc. change order #2: Deduct of \$703.00; acoustical ceiling tiles not required.

Motion by Wagle, second by Dickson that the board approve River Valley Construction Inc. change order #2 in the amount of a deduct of \$703.00 for the high school addition and remodel project. Roll call vote. Ayes – Isbell, Ayers, Hoskins, Wagle, Cournoyer, Dickson. Nays – none. Motion carried.

Traco Fire Protection LLC change order #1: Deduct of \$312.00; fire protection backflow valve cost adjustment.

Motion by Hoskins, second by Isbell that the board approve Traco Fire Protection LLC change order #1 in the amount of a deduct of \$312.00 for the high school addition and remodel project. Roll call vote. Ayes – Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Nays – none. Motion carried.

Precision Builders Inc. change order #5: Add of \$1,108.00; eliminate miscellaneous demolition (\$535.00), metal door with full glass replacing formerly specified wood door \$1,029, air barrier wrap \$305.33, wall hung screen \$308.80.

Motion by Dickson, second by Wagle that the board approve Precision Builders Inc. change order #5 in the amount of an add of \$1,108.00 for the high school addition and remodel project. Roll call vote. Ayes – Isbell, Ayers, Hoskins, Wagle, Cournoyer, Dickson. Nays – none. Motion carried.

Schebler Co. change order #1: Add of \$279.00; additional fascia panel.

Motion by Isbell, second by Dickson that the board approve Schebler Co. change order #1 in the amount of an add of \$279.00 for the high school addition and remodel project. Roll call vote. Ayes – Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Nays – none. Motion carried.

American Electric, Inc. change order #4: Deduct of \$3,806.00; Boiler pump electrical \$2,361, elimination of outlets and lights (\$915.00), alternate hand dryer models (\$5,252.00).

Motion by Hoskins, second by Ayers that the board approve American Electric, Inc. change order #4 in the amount of a deduct of \$3,806.00 for the high school addition and remodel project. Roll call vote. Ayes – Wagle, Cournoyer, Dickson, Isbell, Ayers, Hoskins. Nays – none. Motion carried.

2016-17 CERTIFIED ANNUAL FINANCIAL REPORT (CAFR): Mr. Clingingsmith reviewed and presented highlights of the Certified Annual Financial Report (CAFR) for the year ended June 30, 2017. This is the second year that the district has issued a CAFR instead of the standard form of audit report. The CAFR provides additional financial transparency and is valued by potential lenders. Also presented were Bohnsack & Frommelt LLP’s *Communications with Governance* letter *Internal Controls Deficiencies* letter. An *Unmodified Opinion*, the highest level of opinion, was received. Mr. Clingingsmith expressed appreciation to business office personnel for their efforts.

Motion by Wagle, second by Dickson that that the board accept the Pleasant Valley Community School District Certified Annual Financial Report issued by Bohnsack & Frommelt LLP for the year ended June 30, 2017. Roll call vote. Ayes – Isbell, Ayers, Hoskins, Wagle, Cournoyer, Dickson. Nays – none. Motion carried.

MONTHLY FINANCIAL REPORTS: Mr. Clingingsmith presented the monthly financial reports for November 2017. Through November, General Fund revenue totaled \$18,912,308 and expenses totaled \$13,821,175. The fund balance in the General Fund at November 30, 2017 was \$11,530,295. Also presented were Management, PPEL, Capital Projects, Debt Service, Nutrition, Internal Service, and Activity Funds reports. No significant variances from projections were noted.

Motion by Dickson, second by Isbell that the board accept the monthly financial reports for November as presented. Roll call vote. Ayes –Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Nays – none. Motion carried.

EXECUTIVE SESSION – PERSONNEL: The board met in closed session from 7:42 – 8:15 for the purpose of discussing the superintendent’s evaluation. No motions were made during closed session.

MEETING ADJOURNED: The meeting adjourned at 8:17 p.m.

FUTURE DATES:

Winter Break	December 25 – January 2 (Belmont Administration Center will be closed) School resumes January 3, 2018
Monday, January 8, 2018	Regular School Board Meeting, 6:00 p.m. Belmont Administration Center
Monday, January 22, 2018	Regular School Board Meeting, 6:00 p.m. Belmont Administration Center

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT
PLEASANT VALLEY, IOWA

UNOFFICIAL MINUTES

BOARD OF EDUCATION, EXECUTIVE MEETING, BELMONT ADMINISTRATION CENTER
Monday, December 18, 2017 7:42 P.M. C.S.T.

Executive meeting was called to order at 7:42 p.m. by President Cournoyer. Members present: Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Absent – Anderson. Also present: Jim Spelhaug, Deborah Dayman.

MOTION FOR EXECUTIVE SESSION: Motion by Wagle, second by Isbell that the Board hold a closed session as provided in Section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual’s reputation, as that individual has requested a closed session. Roll call vote. Ayes – Ayers, Hoskins, Wagle, Cournoyer, Dickson, Isbell. Nays – none. Motion carried.

The board met in closed session from 7:42 – 8:15 for the purpose of discussing the superintendent’s evaluation. No motions were made during closed session.

The meeting adjourned at 8:15 p.m.

The Pleasant Valley Community School District wishes to highlight the following
Employment opportunities:

Part-time custodial positions - School year, 2nd shift, summer, 1st shift
\$17.27 hr. Please apply immediately via Employment link at www.pleasval.org
PVCSD is EOE/AA

OPEN ENROLLMENT

Open Enrollment is the process by which a parent or guardian residing in an Iowa school district may enroll their child into a public school district other than the one in which they reside. The deadline for filing an Open Enrollment Application for students in grades 1-12 is **March 1st** prior to the school year of requested attendance. The deadline for filing an open enrollment request for an incoming kindergarten child is **September 1st** of the year open enrollment is first requested. For more information on Open Enrollment, please visit the district website at www.pleasval.k12.ia.us, email or call Kelly Hatler, hatlerk@pleasval.k12.ia.us at the Administration Center at (563)332-5550.

JULY 2017

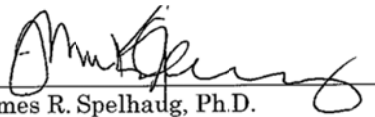
NOTICE OF NONDISCRIMINATION

It is the policy of the Pleasant Valley Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

The district requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

The district is committed to the policy that no otherwise qualified person will be excluded on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability, or age. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

Inquiries concerning the application of federal and state nondiscrimination statutes and the implementing regulations to the district may be referred to Brian Strusz, who has been designated by the district as Educational Equity Coordinator, or to the Director of the Office for Civil Rights, Department of HEW, Washington, D.C. Mr. Strusz' office is at Pleasant Valley Administration Center, 525 Belmont Rd., Bettendorf, Iowa 52722; telephone (563) 332-5550.


James R. Spelhaug, Ph.D.
Superintendent