

Student Drop-Off / Pick-Up

Please follow these important safety procedures and refrain from all cell phone use while in the parking lot if you choose to transport your children to Riverdale Heights:

Drop-Off Zone – Main Parking Lot

- Outside lane is for BUSES ONLY. Please stay clear of the outside lane at all times.
- As you enter the parking lot determine which vehicle drop off lane you will use. The lane marked in green on the diagram may access the Right Turn Only lane to exit as well as offering the option to exit left, whereas the lane marked in yellow must turn left to keep traffic moving continuously, still having the option to exit right at the main entrance.
- Please pull up as far as you can so that multiple cars can drop off children at once, making sure students exit your car as soon as the vehicle stops to keep traffic moving. This increases the flow of traffic in the parking lot and driveway. Students can be dropped off anywhere along the raised sidewalk – There is no need to wait to get as close to the building as possible.
- Please get as close to the raised sidewalk as possible. This allows children to step out of a vehicle directly onto the sidewalk.
- Children should exit from the right/passenger side of the vehicle. If kids get out on the left/driver side of the car, they could be stepping into moving traffic and have to cross in front of or behind cars.
- If you need to enter the building for any reason you can use the parking spots and will need to accompany your student to the designated cross walks.

Pick – Up Zone – Main Parking Lot

Outside lane is for BUSES ONLY. Please stay clear of the outside lane at all times.

- Please utilize all open parking spots or park in surrounding neighborhoods if you plan to leave your vehicle to enter the building at the end of the school day. Cars stacked in pick up lanes need to have an operator present at all times to avoid blocking the flow of traffic.
- Cars stacked in the diagram green pick up lane will need to remain stacked until students are released. Cars stacked in the diagram yellow pick up lane will have the option to enter traffic on the left once their child is picked up.
- Please pull up as far as you can so that multiple cars can pick children up at once. Again, this should help with flow of traffic. Children can get into cars at any point along the raised sidewalk as long as the line of cars has come to a complete stop.
- Please have students enter your car on the right/passenger side. We do not want kids walking into moving traffic or crossing in front of or behind cars in order to enter the left/driver side.

Parking Lot Drop-Off / Pick-Up Zone

No parking in Drop –Off / Pick – Up Zones during the following time frames:

7:45 – 8:30 am

2:30 - 3:15 pm

