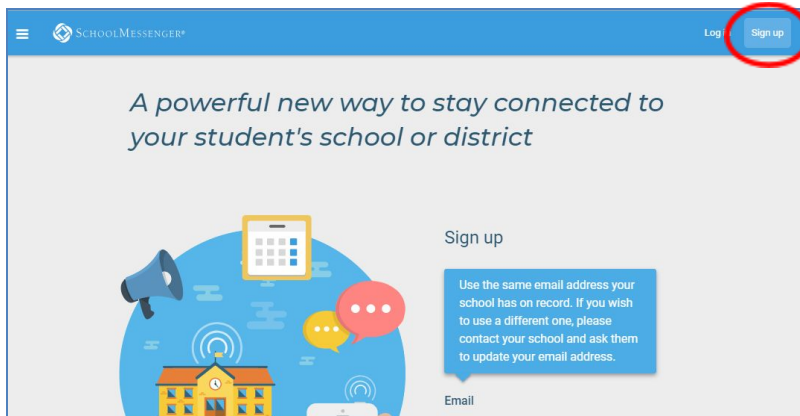


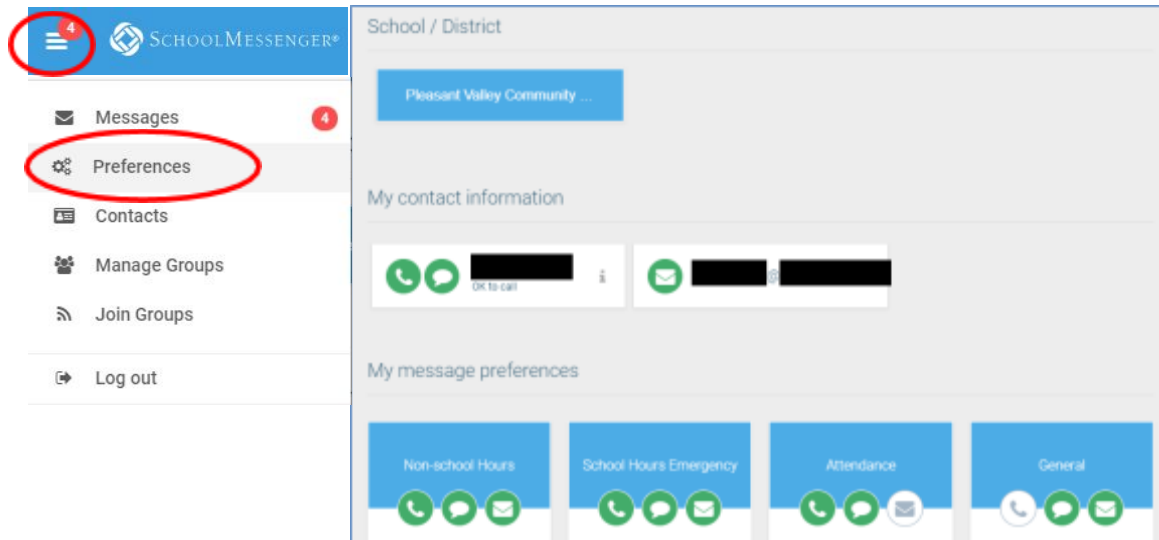
SchoolMessenger App

Control the way you want to receive messages from Pleasant Valley Community School District

1. Go to www.schoolmessenger.com/start
2. Click **Sign up** in the upper-right corner



3. Enter your **primary email address** on file with the school
(hint: check your Parent Portal Contact Preferences to view the email we have on file)
4. **Create a password** that meets the listed requirements
5. Click **Sign up**
(Note: if you receive a message that the email is already being used, click Log In instead of Sign Up and then follow the "Forgot your password?" link to complete log in.)
6. Once logged in, you will see a list of any messages sent within the last 30 days. Click on a message to read and/or listen to it.
7. Use the menu icon in the upper-left corner to select **Preferences**



8. You can see the contact information that the school has on file and set your preferences for how each type of message is delivered to you.
(Note: if you need to change your contact information, please submit a change via the Portal (under the Household Information or Family Members areas) or contact your student's building.)



A **mobile version** of the SchoolMessenger App is also available for FREE via the Apple App Store or the Android Google Play Store.